

# 2019 CHANGES AND UPDATES

- 1. VOLUNTEER APPLICATIONS** – The Camp and Mentoring / New and Returning applications have been updated in numerous places.  
See the sample Applications for highlighted areas that were revised or changed. There were some simple language corrections, significant changes regarding the medical questions and significant additions and adjustments about the “Representations and Release” statements giving the Directors, Churches and RFK National additional and necessary protections. (Directors Page / Updates -2019)
- 2. APPLICATION PROCESS** – After updating the application we discovered that the manual never required camps to actually use the application. We have added this section to strengthen this area. (Dir. Man. 3.40)
- 3. INTERVIEW PROCESS** – Since we have adjusted the requirement to have a copy of the drivers Lic. and full Social Security # on the application, we have added this statement in the Interview Process, (Dir. Man. 3.69)  
*If the candidate is new or unfamiliar to your team, ask to see a photo I.D. (State/Fed. issued is preferred) to compare the name and photo of the candidate with the name on the application and the name on the background check.*
- 4. ANNUAL CHARTER** – This new title places all of the annual updates and processes into one section. Including for the first time, a requirement for each Camp / Sponsoring Church to send a Leader to a RFK Sponsored training event every 3 years under the concept of continuing education. (Dir. Man. 2.60a & 2.60b)
- 5. CHILD SPECIALIST** – Revision of the title for the Social Worker / Psychologist role. This role has expanded to other titles so it has been renamed “Child Specialist” – someone who has a specialty working with children in this area. (Dir. Man. 2.3 for description and full details on the Director’s Page)
- 6. FINDING CAMPERS AND CAMPER AGE** – Listing the ideal age for campers at 7-11 and the acceptable age at 6-12. Clarifying where to find campers. Campers IN foster care vs. those who Were or Should have been in foster care. (Dir. Man. 3.2b & 3.2c)
- 7. MANDATORY CAMP TRAINING TOPICS** – At the request of several Directors, and seeing the need across the organization, we have created a list of the mandatory training topics that **must be** trained on or discussed each year. This list was reviewed and approved by the RFK Cabinet made up of Camp and Mentoring Directors. (Directors Page)
- 8. PROSELYTIZING DEFINED** – We defined *proselytizing* so that when we use that word we can reference “our” definition. This will be added to both of the Director’s Manuals.

*Royal Family KIDS is a faith-based organization offering Camps and Mentoring Clubs in partnership with local churches. We do not proselytize meaning: to force, pressure or coerce religious beliefs.*

9. **SEC 6. OF THE CAMP COUNSELOR / STAFF TRAINING MANUAL** - renamed from “Behavior Management” to “Behavior Concerns” to reflect new information and concepts about child trauma from our TBRI studies. The Power Point slides will be updated soon to reflect these changes. (Located at: Directors Page / Camp Directors Resources / 101 Counselor Staff Training Manual)
10. **RFK / TBRI MANUAL** – A draft manual will be available once approved by TBRI / TCU leadership. This manual will be available to help local trainers have additional knowledge and resources for training. (Located on the Directors Page / TBRI)
11. **VISUAL ID MANUAL** – Updated and reduced in size. Please review the sample logos for each local church on page 5. (Directors Page)
12. **VOLUNTEER LETTER** – An open letter to Volunteers who transfer or move to another RFK and how to be the most helpful at the new location. (Directors Page)
13. **LOUIE ZAMPERINI** - Comic Book and short movie coming for Mentoring, fall of 2019, and Camp, summer of 2020. A great story of **finding faith, overcoming difficulties and forgiveness.**

**MENTORING CLUBS** - Many of these changes will be added to the Mentoring Directors Manual this year. Look for updates this summer.